Application for University of Queensland Staff Internet Access
-UQ Organisational Units

UQ Organisational Unit staff: Use this application to request a new account or make changes to an existing account.
NB. All UQ staff members (including some visiting staff and postgraduate students) are automatically provided with a free Internet account, which is set up routinely through information received from Aurion. For further information about your employment status, please speak with your HR officer.

APPLICANT DETAILS

Last Name | First Name | Title

University Mailing Address | Phone (W)

Mobile Phone

Fax | Employee / Student Number

Employment Status

☐ Casual Staff ☐ Visiting Staff
☐ Staff ☐ Postgraduate
☐ Associate Staff Student

1. SERVICE REQUIREMENTS

☐ REQUEST A NEW ACCOUNT *(Proceed to Section 2)*
☐ REQUEST CHANGES TO MY EXISTING ACCOUNT

My UQ Sign In is: _____

PLEASE INDICATE WHAT CHANGE IS REQUIRED:
☐ Change the UQ Org Unit to be billed for my account #
☐ Cancel my account
☐ Upgrade / Downgrade my account

2. TYPE OF ACCOUNT/SERVICE

You will be automatically provided with a Staff Internet account, which includes email, national dial-up access, 20MB Disk storage, Virtual Private Network (VPN), Static Private IP and Wireless access.

☑ Staff Internet Account $ free

Please indicate if any additional products are required.
☐ Extra Disk Space ..... x 20MB blocks $ 0.44 ea
☐ Extra Disk Space ..... x 100MB blocks $ 2.20 ea
☐ Extra Mail Quota ..... x 20MB blocks $ 0.44 ea
☐ Extra Mail Quota ..... x 100MB blocks $ 2.20 ea

NB. Prices quoted are for one month period or part thereof

3. EMAIL ADDRESS PREFERENCES

Please provide two email address preferences. The email address assigned to you will end with *@uq.edu.au*

@uq.edu.au

@uq.edu.au

4. OPERATING SYSTEM DETAILS

Please indicate what operating system you will be using.

☐ Windows 98 ☐ Windows ME ☐ Windows XP ☐ Windows 2000
☐ Macintosh OS10 ☐ Other.....

5. YOUR AGREEMENT

The information I have provided is accurate to the best of my knowledge. By signing below, I confirm I have read and agree to the University of Queensland's Terms and Conditions for provision of Internet Services. UQconnect advises that clients should visit this web page http://www.uqconnect.net/terms on a regular basis to check for new versions of these terms and conditions which will apply upon posting to the web page.

- I am over 18 years of age.
- I agree to the information I have provided being used by UQconnect so as to provide me with the service I have applied for.

Applicant Signature | Date

6. AUTHORISATION

This section must be completed and signed by the Head of Department or his/her authorised delegate. I agree that this applicant is entitled to use University network facilities and the UQ Organisational Unit# noted below will bear all costs of this account.

Full Name and Position of Department Head or Authorised Delegate

Signature | Date

UQ Organisational Unit to be billed#

'Staff' and 'Staff Casual' accounts will be billed to the employer as indicated in Aurion.

7. DEPARTMENT ACCOUNT AND REFERENCE NUMBER

Associated fees will be debited from this account number. It is your responsibility to keep UQconnect informed of any changes to these details.

Account Number

Reference Number

SUBMIT COMPLETED APPLICATION:

MAIL: ITS Service Centre
The University of Queensland, Brisbane Qld 4072
FAX: (07) 3346 9015
IN PERSON: Monday to Friday, 8.00am to 5.00pm
ITS Service Centre, Staff House Road
Next door to ANZ Bank, St Lucia Campus

ACCOUNT ENQUIRIES:

TELEPHONE: (07) 336 56000
or 1300 738 082
EMAIL: accounts@uqconnect.net

OFFICE USE ONLY

Setup by:.....
Date:.....
Username:.....